

## Race Officials Committee Agenda



The Race Officials Committee will meet at 0930 - 1800 hours at the Al Bandar Hotel, Muscat, Sultanate of Oman on Tuesday 12 November 2013

Please refer to the ISAF website [www.sailing.org](http://www.sailing.org) for the details of the submissions on this agenda

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**CM = Paper Circulated to Committee Members only**

**Presenters:**

**C = Chairman**      **COM = Competitions Manager**      **VP = Vice President**

**SC = All Sub-Committee representatives**

**AP = Andres Perez**      **SB = Sally Burnett**      **NS = Nino Shmueli**      **DD = Dimitris Dimou**

**PS = Peter Shrubbs**      **RMCC = Ronnie McCracken**

### 1. Opening of the Meeting

- (a) Welcome by the Chairman. **C**
- (b) Attendees and Apologies  
To note the attendees at the meeting and to receive apologies from those members unable to attend. **COM**
- (c) Introductions  
To introduce members of ROC and ISAF Secretariat. **All**
- (d) Obituaries  
To receive a list of obituaries since the last ROC meeting. **CM**      **COM**

### 2. Minutes of the previous meeting and Agenda

- (a) Minutes  
To note the minutes of the previous Race Officials Committee meeting held on 5 November 2013 (circulated and approved after the meeting).
- (b) Matters arising  
To consider any matters arising from those minutes not already covered by this agenda.

### 3. Governance

- (a) Executive Committee meetings
  - i) To note any decisions of the Executive Committee that affect ISAF Race Officials. **VP**
  - ii) To receive a verbal report from the Competitions Manager on the new ISAF Disciplinary Commission. **COM**

## Race Officials Committee Agenda (cont.)

- (b) Collaboration with Vice Presidents  
To discuss the collaboration to date with the Vice Presidents. **C/SC**
- (c) Delegation to Sub-committees
  - i) To receive a report from the ISAF Competitions Manager on the current delegations of responsibility to the Sub-committees. **CM COM**
  - ii) To discuss and agree any changes. **C/SC**

### 4. Strategy and development

- (a) Current topics
  - i) To report progress on current topics (as agreed last year). **C/SC**
  - ii) To discuss recruitment and training of race officials, particularly in under-served areas. **SC/RMcC**
  - iii) To discuss and agree any expansion of the seminar and clinic program in under-served areas. **SC**
  - iv) To discuss linkage with coaches and competitors. **C/SC**
- (b) New topics
  - i) To identify and agree new strategic areas.
  - ii) To assess the needs of race officials in each discipline.
  - iii) To discuss the development of new ISAF Race Officials.
  - iv) To discuss and agree proposals for continuous training programs for existing ISAF Race Officials.
  - v) To discuss national race official program packages.
  - vi) To discuss linkage with classes. **C**
- (c) Cost of officials at ISAF/high level events **C**
  - i) To discuss and make any recommendations to Council.
  - ii) To discuss and, if appropriate, approve the appointment of a working party to analyse and report on race official costs.
- (d) ISAF Race Official appearance
  - i) To receive a verbal report from the ISAF Competitions Manager on the current uniforms. **COM**
  - ii) To discuss and agree future plans for uniforms.
- (e) International Measurers and equipment inspection **C/DD**
  - i) To discuss the relationship between ROC, IMSC, Equipment Committee and Equipment Control Sub-committee and the division of tasks.

Items  
4(b)(ii) to  
(v) –  
C/SC

### 5. Education and Development

- (a) Seminars and Clinics
  - i) To note the 2013 program. **CM COM**
  - ii) To discuss and agree 2014 program. **C/SC**

## **Race Officials Committee Agenda (cont.)**

- (b) Conferences  
To discuss and agree plans for any future conferences. **C/SC**
- (c) Educators
  - i) To discuss and agree the procedures for the appointment of seminar/clinic instructors, test administrators and performance assessors. **C**
  - ii) To discuss and agree harmonisation of the use and payment of educators. **C**
  - iii) To approve the scale of fees for instructors. **CM C**
- (d) Publications
  - i) To receive a report on updates of the manuals. **COM**
  - ii) To discuss a report concerning vocabulary used in ISAF publications.
- (e) Challenges and support
  - i) To identify particular challenges for race officials in each discipline and to discuss and agree potential methods of support. **SC**
- (f) Language skills  
To discuss the need to develop the language skills of race officials. **C/SC**

### **6. Race Officials Performance and Feedback**

- (a) Race Official Groupings
  - i) To receive a report on IU groupings. **C/SB**
  - ii) To receive a report on IJ groupings and to discuss future proposals. **C/AP**
  - iii) To discuss a proposal for IM grouping. **C/DD**
- (b) Race Official Reports
  - i) To discuss any issues from the Sub-committees based on race official report forms received. **SC**
- (c) Race Official Performance
  - i) To receive a report from the Event Appointment Working Party. **CM COM**
  - ii) To discuss the report and make any recommendations to Council. **C**
  - iii) To discuss possibilities for obtaining feedback on ISAF Race Officials. **C**

### **7. Race Official Administration**

- (a) Code of Conduct  
To review and discuss a draft Code of Conduct for Race Officials. **COM**
- (b) Designated MNA of Race Officials  
To receive a report on re-designation of Race Officials. **CM COM**

## Race Officials Committee Agenda (cont.)

### 8. Reports

- |      |  |    |       |
|------|--|----|-------|
| (a)  | To receive sub-committee reports and make any recommendations to Council:      |    |       |
| i)   | International Judges Sub-committee   |    | AP    |
| ii)  | International Measurers Sub-committee  |    | DD    |
| iii) | International Umpires Sub-committee  |    | SB    |
| iv)  | Race Management Sub-committee  |    | NS/TC |
| (b)  | To receive reports from Major Events and make any recommendations to Council:  |    |       |
| i)   | 2015 Olympic Test Event  |    | C     |
| ii)  | 34 <sup>th</sup> America's Cup   |    | COM   |
| iii) | 2014 – 2015 Volvo Ocean Race   |    | COM   |
| iv)  | 2014 ISAF Sailing World Championships, Santander (ESP)                         |    | COM   |
| v)   | ISAF Sailing World Cup   |    | COM   |
| vi)  | Youth Olympic Games  |    | COM   |
| vii) | ISAF Youth Sailing World Championships   |    | COM   |
| (c)  | Event Appointments   |    |       |
| i)   | To receive a report from the Event Appointments Working Party.                 | CM | COM   |
| ii)  | To discuss areas of improvement and make recommendations to the Working Party. |    | C     |
| (d)  | ISAF Sailing World Cup Management Group  |    |       |
|      | To receive a report on the standard NOR, SIs and other documentation.          |    |       |
| (e)  | Q&A Panel  |    |       |
|      | To receive a report from the Chairman of the Q&A Panel.                        |    |       |
| (f)  | Rule 42  |    |       |
| i)   | To receive a report from the Chairman of the Working Party.                    |    |       |
| ii)  | To receive a progress report on internet based training.                       |    | AP    |
| iii) | To discuss the use of rule 42 and possible changes.                            |    | C     |
| (g)  | Conflict of interests  |    |       |
| i)   | To receive a report from the Chairman of the Working Party                     |    | PS    |
| ii)  | To receive a summary decisions made.   | CM | COM   |
| iii) | To make a recommendation to Council on conflict of interest policy.            | CM | PS    |
| (h)  | Social media   |    |       |
|      | To receive a report from the Chairman of the Working Party.                    |    |       |

## Race Officials Committee Agenda (cont.)

- (i) Race Officials Website  
To receive a report from the Chairman of the Working Party.
- (j) Match Racing Organization and Race Management  
To receive a report from the Chairman of the Working Party.
- (k) Judging Oceanic Racing  
To receive a report. **AP**

### 9. IT Systems

- (a) Internet based applications
  - i) To receive a status report on the 2013 application process. **CM** **COM**
  - ii) To discuss changes to the online application system. **C**
- (b) Internet based event reports **COM**  
To receive a progress report.
- (c) Internet based training **COM**  
To receive a report on the Moodle training platform.

### 10. Submissions

*Please refer to the 2013 Submissions Booklet for details of all submissions also available online at [www.sailing.org/meetings](http://www.sailing.org/meetings)*

- (a) To consider submissions for which the Race Officials Committee is the Reporting Committee:
  - i) Submission 031-13 – Joint Rule 69 Working Party from the Chairmen of the Constitution, Race Officials and Racing Rules Committees.
  - ii) Submission 092-13 – International Race Officials Administration - Integration of Three Additional Disciplines – Regulation 6.9 and 31 from the Chairman of the Race Officials Committee.
  - iii) Submission 093-13 – International Umpires Administration - Regulation 31.12.1 from the Chairman of the Race Officials Committee.
  - iv) Submission 094-13 – International Measurers Administration – Regulation 31.13.2 from the Chairman of the Race Officials Committee.
  - v) Submission 095-13 – International Race Officers Administration – Regulation 31.14.1 from the Chairman of the Race Officials Committee.
  - vi) Submission 096-13 – International Judges Administration – Regulation 31.21 from the Chairman of the Race Officials Committee.
  - vii) Submission 097-13 – Race Officials Performance – Regulation 32.10 from the Chairman of the Race Officials Committee.
  - viii) Submission 098-13 – Conflict of Interest – Regulation 34 from the Chairman of the Race Officials Committee.

## Race Officials Committee Agenda (cont.)

- (b) To consider submissions for which the Race Officials Committee is an Other Committee except Racing Rules submissions:
  - i) Submission 006-13 – Race Officials Committee – Terms of Reference – Regulation 6.9.6 from the Chairman of the Race Officials Committee.
  - ii) Submission 007-13 – International Measurers Sub-committee – Terms of Reference – Regulation 6.9.8.3 from the Chairman of the Race Officials Committee.
  - iii) Submission 010-13 – ISAF Advertising Code from US Sailing.
  - iv) Submission 011-13 – ISAF Advertising Code from the International 49er Class Association.
  - v) Submission 012-13 – ISAF Advertising Code from the International Kiteboarding Association.
  - vi) Submission 013-13 – Payments for Umpires from the Chairman of the Race Officials Committee.
  - vii) Submission 014-13 – ISAF Technical Delegates from the Executive Committee.
  - viii) Submission 034-13 – ISAF Regulations – Regulation 11 and new Regulation 38 from the Chairman of the Constitution Committee.
  - ix) Submission 035-13 – Appointment to Events – Regulations 25.8.10. 25.8.13 and 25.8.15 from the Chairman of the Constitution Committee.
- (c) To consider submissions on the Racing Rules of Sailing for which the Race Officials Committee is an Other Committee - submissions 104-13 through to 136-13 **CM**

### 11. Finance

- (a) 2013 Budget
  - i) To receive a report on the 2013 budget performance. **CM** **COM**
  - ii) To discuss and agree the use of travel grants. **CM** **COM**
- (b) 2014 Budget
  - i) To discuss and agree the 2014 budget **CM** **COM**
  - ii) To discuss the cost of providing race officials with rule books and other publications

### 12. Annual Report

- To receive the Chairman's proposed annual report to Council **C**

### 13. Closed Session (closed to observers)

- (a) ISAF Review Board proceedings
  - To note any proceedings before the Review Board concerning ISAF Race Officials **COM**
- (b) Performance Investigations **CM** **C**
  - To receive a report on performance investigations

## Race Officials Committee Agenda (cont.)

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|-----|---|-----------|------------|
| (c) | Commendations   |           | <b>C</b>   |
|     | To consider any commendations   |           |            |
| (d) | Seminar/Clinic Instructors, Test Administrators and Performance Assessors |           |            |
| i)  | To note the current list  | <b>CM</b> | <b>COM</b> |
| ii) | To note the appointment of new instructors/administrations/assessors.     |           | <b>SC</b>  |
| (e) | Race Official Appointments  |           | <b>C</b>   |
|     | To consider and, if appropriate, appoint new ISAF Race Officials          |           |            |